

## **The Guild of New Hampshire Woodworkers Steering Committee Minutes**

**Date:** 9/28/2016 at 6:00 PM

**Recorded by** Alan Saffron, Secretary

**Location:** Cobb Hill Construction, 206 N. State St., Concord

### **Attendees**

Alan Saffron    Jon Siegel        Jim Forbes    Mike DiMaggio    David Foote    Peter James    Bob Couch  
Claude Dupuis    Bob Wyatt    Michael Moore    Jim Seroskie    Ed Orrechio    Tony Immorlica

### **Guests**

Jack Grube  
Ben Kellman  
Eric Swindell

### **Bob Couch**

Mike DiMaggio noted that Bob Couch will be spending time at his second home in Canada and would miss some SC meetings. Citing Bob's contributions to the Guild and the SC, Mike asked the SC's approval for Bob to attend SC meetings from Canada via the internet. No objections were noted.

### **Secretary's Report**

Prior to the meeting, Alan Saffron distributed the August SC minutes as well as minutes for the Annual Meeting held September 24th.

The SC noted two spelling errors in the August minutes. Jim Seroskie questioned the Membership entry and requested it be edited. Alan Saffron agreed to the edit. Peter James supported a motion to accept the minutes as amended. David Foote seconded and the motion passed.

As no corrections were requested to the Annual Meeting minutes, Jim Forbes motioned the minutes be accepted. Bob Couch seconded and the motion passed.

### **GIS**

Jon Siegel introduced Jack Grube, a former Guild president and newly retired from Pinkerton Academy, and Ben Kellman, current president of NEAWT and woodshop teacher in Billerica, Massachusetts. Sample member interest and teacher request forms prepared by Jack were distributed. Jon continued with a brief overview of the program, and noted two points brought to his attention by Jack and Ben; the program opens opportunities for the Guild to interact with young people, as well as for members to become involved with the community. Jack Grube gave an overview of the program as envisioned by the teachers, followed by Ben Kellman who emphasized the benefits of having experts work with the kids as well as with their tools.

Discussion continued covering various points, including liability insurance, vetting, and member qualifications. On insurance, the SC agreed that the Guild's current coverage, as well as any additional insurance needed for the program be understood in depth to implement the program. Possible resources with such insurance may include Beth Ireland as well as the NH Council for the Arts, as both are active in schools.

Jack Grube answered the SC's question regarding schools' qualifications requirements of demonstrators and presenters explaining that school system requirements vary, but generally the schools would have no requirements, and they would expect the members sent by the Guild to be qualified. He concluded saying the teachers would tell the Guild what they need, Guild members would tell the Guild the things they are prepared to do, and then the Guild would match the teachers' needs with members' strengths, and choose the best person. As it became apparent that teachers would have members work with the students more than anticipated, the SC expressed the need of some sort of mentoring and training for members. Ben and Jack replied that as they are responsible for the class, the teachers would prepare

members for demonstrating and interacting with the students.

Jack Grube explained vetting procedures also vary with school systems. Schools may check the Criminal Offender Record Information (CORI) database for offenses, otherwise vetting was informal and done by the teachers.

Ben Kellman felt it appropriate to roll out to the teachers at the October 15 NEAWT meeting.

### **Treasurers Report**

Jim Forbes distributed the monthly Treasurer's Balances report as well as a more up to date Summary report. He briefly reviewed the figures, and reported the Sunapee shipping costs and the CiviCRM payment as the only activity of note. Peter James supported a motion to accept the report. Tony Immorlica seconded and the motion passed.

As of September 27, 2016

General Fund	\$16,105.31
Grants Funds	
Unallocated	\$14,756.92
GSWT	\$1,485.64
Boat Builders	\$1,227.73
Hand Tools	\$390.00
BIG	\$625.00
Luthiers	\$750.00
Period	\$875.00
App Grants	\$3,391.00
<u>Guild programs</u>	<u>\$2,000.00</u>
Total	\$41,606.60

### **Annual Meeting**

Tony Immorlica reviewed the Annual Meeting. He thought the flea market went to long. Agreeing, the SC offered suggestions for additional events for the morning program. He also thought too much time was allotted for the business meeting, which also received general agreement. The venue, the Canterbury Town Hall worked out well and will be considered for next year.

Tony is working on the November meeting. He will contact Scott Ruesswick to host the meeting and continue his 'What's in Your Shop' series.

### **Makerspace in Clairemont**

Ed Orrechio reported on his contact with people establishing a Makerspace in Clairemont. They are asking for expertise in setting up a woodworking shop as well as anyone interested in teaching and demonstrating. Ed will let them know the Guild is interested in working with them and will coordinate with them.

### **Sanborn Farms in Loudon**

Mike Dimaggio was contacted by Colin Cabot of Sanborn Farms in Loudon. They also are asking for expertise in setting up a woodworking shop as well as anyone interested in teaching and demonstrating. Mike will let them know the Guild is interested in working with them and will coordinate with them.

### **Turning Symposium**

Dave Foote reminded the SC that Peter Breu is 'retiring' from his directorship of the Turning Symposium and expressed the need to replace him soon. David cited several issues from the last symposium needing resolution, including video recording and projection. It was also noted that the last symposium's videos were still not online. Claude Dupuis will act as interim director until a replacement is found.

### **Membership**

Jim Seroskie reported membership at 551, 95 of which are two year memberships. He predicted loosing about 20 members in September. The Guild has lost 53 members YTD, and gained 65 members YTD.

Jim also reported an upcoming need to order additional membership card blanks. He distributed his pricing from February

which should still be in effect, reviewed some options and asked for a proactive approval for 1000 cards/envelopes having an up front cost of \$1443.50. Peter James made a motion for that approval. Tony Immorlica seconded the motion, which then passed.

Jim Forbes also reported having setup today the Guild to be able to accept mobile payments using a smart phone.

#### **CiviCRM Update**

Jim Seroskie briefly reported on his progress with the website. The entities module work is almost complete and he expects to start training on it soon. He reviewed the tasks completed and those needing work. His objective is to go live by year's end.

The meeting adjourned at 8:20.