

The Guild of New Hampshire Woodworkers Steering Committee Minutes

Date: 6/28/2017 at 6:00 PM

Recorded by Alan Saffron, Secretary

Location: Concordia Lutheran Church

Attendees

Alan Saffron Jim Forbes Peter James Michael Moore Robert Wyatt Jim Seroskie
Claude Dupuis Mike DiMaggio Tony Immorlica Steve Costain Dave Foote

Guest

Al Hansen

Secretary's Report

Peter James made a motion to accept the secretary's report as presented. Claude Dupuis seconded, and the motion passed.

Sunapee

Al Hansen reported that members were using the online sign-up service, although some had been confused. Al then made some suggestions to clarify the signup page. He asked if the subgroup leads could email their members to recruit demonstrators and explain the signup process. Further discussion included the status of the Period Furniture Group, 50/50 fundraising, a daily raffle for small items, banners and handouts, online member application, as well as other organizational issues.

Treasurer's Report

Jim Forbes distributed the monthly Treasurer's Report as of June 27 MTD with an explanation of some errors in the book-keeping. Jim included a six month financial activity summary showing the Guild's cashflow at almost \$9000 in the red, but current balances show \$16,000 in funds available.

Dave Foote reported the subgroups breakdown of the \$2000 the SC allocated from 2016 income.

GSWT	\$484
PFG	\$344
Luthiers	\$284
BIG	\$344
Boat Builders	\$200
Handtools	\$344

Tony Immorlica supported a motion to accept the treasurer's report, Peter James seconded, and the motion was passed.

As of June 27, 2017

General Fund	\$6,852
Grants Funds	
Unallocated	\$4,757
Subgroups	\$4,011
App Grants	(\$529)
<u>Guild programs</u>	<u>\$2,000</u>
Total Grants	\$10,239
Total Guild	\$17,091

SC Meeting Venue

It was agreed to accept the Concordia Lutheran Church's hospitality and meet in their facility every month. A quarterly donation of \$100 was readily approved. This prompted Jim Seroskie to suggest another purchase of 4x6 bifold cards

with the Guild's logo which are appropriate for such transactions.

Slate of candidates

Jim Seroskie reminded the SC to put together a slate of officer candidates to present at the annual meeting. After some brief discussion, Peter James made a motion that the SC nominate (the following):

David Foote	president
Michael Moore	vice president
Jim Forbes	treasurer
Alan Saffron	secretary

Robert Wyatt supported the motion, Tony Immorlica seconded, and the motion passed.

General Fund Long Term Budget

Jim Seroskie, coordinating The Journal, the website, and membership dues, with oversight of these general fund major expense and income figures, and seeing future website expenses stabilize, analyzed the general fund's long term finances and distributed a summary of a long term budget. He explained the figures and results, and concluded that our expenses were stable and predictable, and added that in his opinion a dues increase will not be needed.

Website

Jim Seroskie reported that our data has been sent to iMIS approximately mid June. He is waiting for iMIS to upgrade his software which will allow the transition to go forward. When able he will process about \$500 in dues payments.

Jim had developed a donation page at Robert Wyatt's earlier suggestion. There was some discussion regarding having the page debut with the website development project as the Guild's current need for donations. Robert Wyatt made a motion to support citing the website as the use of collected funds. Peter James seconded the motion, which then passed.

Jim also reported on his conversation with Dick Davis. Dick will continue to coordinate the sales of apparel with the Guild's logo. In order to increase sales, Jim proposed, with Dick's agreement, to develop a page allowing orders to be placed and transacted on the website which he will then forward to Dick to fulfill as usual. All were in agreement.

Additional items noted were location maps would be included in members' profiles, but only accessible through the members site. The single iMIS license limits administration work to only one individual, with no other secondary administrators permissions. This will require all website input be forwarded to Jim, for whom it will not be an undue burden to administer. Putting this requirement in perspective, he noted the ease with which the Guild will have in finding an outside firm to administer our Drupal/iMIS website when he is no longer able to do so.

Miscellaneous Business

Nick Starr Tour; Mike DiMaggio noted the need for possible dates.

Mike DiMaggio received agreement to donate \$100 from the Guild Steering Committee in memory of Jon Siegel's wife, Patrice Martin, to Proctor Academy which has established a scholarship fund in her name

Mike expressed interest in supporting Sanborn Farms and the Canterbury Shaker Village, noting how their efforts in teaching woodworking history fit the Guild's mission. He suggested raising some funds for them by holding 50/50 events at general meetings.

Mike asked Peter James to report on his conversation with Jack Grube regarding the GIS program. Jack expressed some discouragement that little appeared to have been done. Mike DiMaggio will contact Jack to update him on the Guild's progress and plans. Dave Foote will work on writing up formal policy and procedures.

Mike DiMaggio was asked about the status of the mentoring program. He said he still supported it and volunteered to coordinate it. Jim Seroskie will include it on the website.

The meeting adjourned at 8:20.