

## **The Guild of New Hampshire Woodworkers Steering Committee Minutes**

**Date:** 1/25/2017 at 6:00 PM

**Recorded by** Alan Saffron, Secretary

**Location:** Cobb Hill Construction, 206 N. State Street, Concord

### **Attendees**

Alan Saffron    Jon Siegel        Jim Forbes        David Foote    Peter James        Jim Seroskie  
Michael Moore    Bob Couch        Claude Dupuis    Mike DiMaggio    Tony Immorlica

### **Secretary's Report**

One grammatical error was noted by the SC. Peter James made a motion to accept the December minutes as corrected. Bob Couche seconded and the motion passed.

### **Treasurer's Report**

Jim Forbes distributed the monthly Treasurer's Report for January MTD, which included a grant funds report and a subgroup funds tracking report. He also distributed a Treasurer's Report for FY 2016, and budget worksheets for the 2017 general fund and grants fund. Peter James made a motion to accept all reports. Michael Moore seconded and the motion passed.

As of January 24, 2017

General Fund	\$2,105
Grants Funds	
Unallocated	\$14,757
GSWT	\$885
Boat Builders	\$1,228
Hand Tools	\$340
BIG	\$477
Luthiers	\$750
Period	\$875
App Grants	\$1,921
<u>Guild programs</u>	<u>\$2,000</u>
Total Grants	\$23,233
Total Guild	\$25,338

### **GNHW Demographics**

Peter James distributed his member/location analysis. Peter broke down membership numbers, as of 1/22/2017 by southern NH, northern and western NH, the Concord area, the remaining New England states by state, and all others by state. His purpose was to provide data with which to make meeting location decisions. He pointed out that approximately 43% of the members that are NH residents do not live in the southern part of the state from Manchester south and east to Portsmouth, which is where most meetings are located. The consensus was that the Concord area seemed to be the most central location, distributing the travel requirement more equitably among the membership.

### **Programs**

Tony Immorlica reviewed the arrangements for the February General Meeting. The 'What's in your shop' series would continue covering jigs and fixtures. Tony's 'experts' to lead the discussion and answer questions included DJ Delorie, Bruce Wedlock, and Ted Blachly. Ted Blachly would then talk about the LNHC jury process. Furniture Master Brian Sargent would give a presentation on his design process.

Tony reviewed his thoughts for the April meeting and September's annual meeting. The discussion turned to having vendors participate and give presentations. The benefits of having commercial experts give presentations and legitimately

informing members regarding products and tools is offset by the risk of inappropriate selling, advertising, and a perception of the Guild favoring, sponsoring, or supporting some vendors over others.

### **GIS**

Jon Siegel noted that he asked to have the GIS program put on the agenda to keep the program moving forward. Although there have been discussions and some work regarding legal issues and insurance, both must be dealt with specifically to the program. Jon suggested that the GIS program have a formal launch to the education community. Dave Foote recommended that a policy be written, documenting the many details of this program. It was noted that questions regarding insurance and liability remained unanswered. Bob Couch volunteered to contact another agency with the intention of getting information specifically covering the Guild's concerns regarding GIS.

### **Budget**

Jim Forbes briefly explained the budget worksheets to allow SC members to review them on their own.

### **Membership**

Jim Seroskie reported the current membership at 552, including 109 two year memberships. The high number of two year memberships was noteworthy as an indication of membership satisfaction and organizational stability.

### **Website**

Jim Seroskie distributed several sheets presenting his analysis comparing service providers and their systems to replace CiviCRM. He recommended using iMIS and the iMIS20 system. Noting a repeating problem with service providers' customer service for small clients, he noted that iMIS has a customer service function dedicated to their smaller clients, indicating the company's interest and priority of users such as the Guild. He also spoke of decisions regarding options to be made, licensing issues, staffing, and costs. Changing to iMIS would require two to four months to go live, and cost approximately \$4500. Noting that our own website is integral to the Guild's educational mission, Peter James made a motion to authorize the treasurer to transfer up to \$10,000 from unallocated funds in the grants fund to the general fund to cover the anticipated costs of the website. Jon Siegel seconded and the motion passed. So as to be clear as to Jim's recommendation and direction, Jim Forbes made a motion supporting Jim's choice to go forward with iMIS. Peter James seconded and the motion passed.

The meeting adjourned at 8:00.